## NYSAC News

NEW YORK STATE ASSOCIATION OF COUNTIES

# Submission Tips and Tricks



### **Word Count**

Explain your chosen topic between 500 and 750 words.

Keeping your article brief will ensure that it is easy to read and understand.



#### Deadline

Submit your article by the specified date to make sure there is time to make corrections if needed.

Nicole Correia ncorreia@nysac.org



#### Artwork

Send along photos or other graphics to accompany your article.

Get creative! Use this opportunity to highlight your county with photos.



## Audience

Consider your audience and what they need to know from reading your article.

Also think of what articles have caught your eye lately for inspiration.



### Engage

Make sure that your article is engaging and attention-grabbing.

Bulleted lists, charts, and links to online materials help to keep readers interested



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