

EXPERIENCE RELIEF

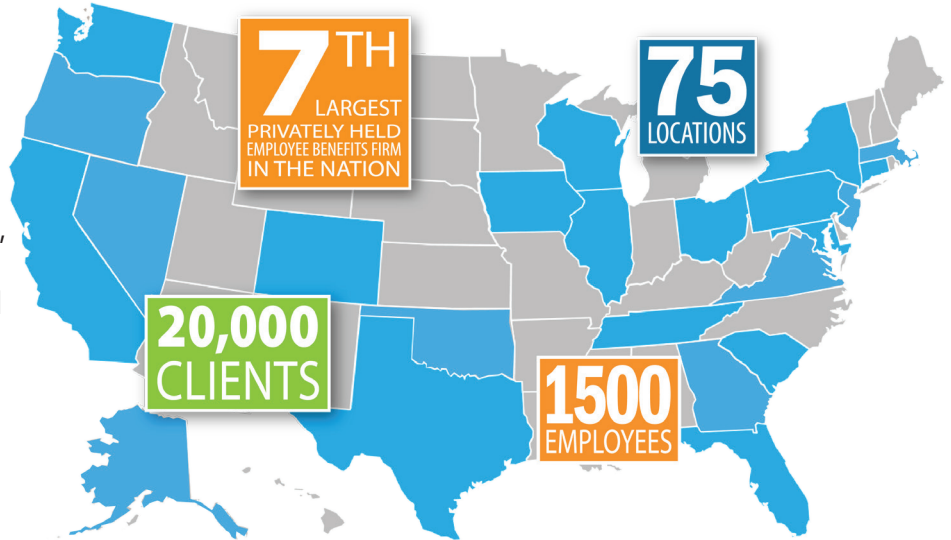
Relph Benefit Advisors is an Alera Group Company, an independent national firm providing employee benefits, property and casualty, risk management and wealth management.

Relph Benefit Advisors invites you to **EXPERIENCE RELIEF** as we resolve the challenges you face in providing and administering employee benefits.

We'll assist you with controlling medical plan costs, employee education and claims support, paperless and pain-free open enrollment, audit-ready compliance, PLUS all the tools and information needed to protect your business and strengthen your team.

Call 800.836.0026.

Visit: relphbenefitadvisors.com



SUMMARY OF AVAILABLE SERVICES

CONSULTING SERVICES

Strategic Plan Design

- Initial review of benefit contracts, agreements, and mandated documents
- Benefit plan consultation
- Funding and design strategies
- Comprehensive claims analysis
- Negotiation of carrier/vendor pricing and performance standards
- PPACA planning and impact analysis

Actuarial and Data Analytics - Using the Verscend Data Warehouse with over 46 million lives

- Medical & Rx relative-value modeling
- Migration predictive modeling
- Clinical utilization analysis, including benchmarks
- Gap in care analysis
- Disease prevalence and benchmarking
- Carrier renewal review
- Risk tolerance analysis

Health & Productivity

- Targeted wellness programs to reduce claims utilization
- Development of customized wellness strategy

EMPLOYEE SERVICES

- Employee presentations and education assistance
- On-site or web-based group meetings with customized enrollment presentation
- Customized enrollment website detailing all benefits
- Employee communications promoting healthcare consumerism
- Communication of your wellness initiatives
- Communication of important compliance information
- A HIPAA compliant secure communication portal

ADMINISTRATIVE SERVICES

- HR Support: Phone and email with one point of contact
- Online enrollment
- Benefit administration system
 - Adds, changes, terminations
 - Bill adjudication
- COBRA administration
- ACA administration
 - Hours tracking and consultation
 - 1095-C fulfillment and IRS reporting

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EXPERIENCE RELIEF

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EXPERIENCE HEALTHCARE COST RELIEF:

How successful have you been at controlling your medical plan costs? Our onsite Actuary and Medical Clinician can give you an objective evaluation of cost, quality and utilization performance of your programs and vendors using Verscend’s Data Analytic Warehouse that includes carrier data feeds, medical and pharmacy claims data, and book of business data. We’ll help you identify the best financial levers to lower costs.

EXPERIENCE HEALTHCARE-HASSLE RELIEF:

Your employees need a healthcare advocate. Benefits can be complicated and confusing. We make sure your employees are informed not only about what is available but also how to be better healthcare consumers. But relief doesn’t end with open enrollment.

We help your employees all year long!

RBA has a team of onsite customer service professionals fielding more than 30,000 employee calls every year. Issues range from assurance that deductibles are calculated correctly to calling pharmacies to assist with glitches in prescription processing.

You need an advocate. Managing an employee benefits program involves compliance with a multitude of federal, and state laws. Our in-house compliance team works hand-in-hand with Alera Group’s legal team to provide you with up-to-date information on new healthcare legislation.

We make benefit administration and open enrollment hassle-free, with custom technology that comes with a helping hand. We build and test your benefits portal, train your team, provide ongoing updates and support.

Let us be your RELIEF TEAM!

EXPERIENCE 24/7/365 RELIEF:

AleraHR is your source for advanced HR knowledge and training solutions online providing everything you need to create and maintain a compliant and productive workplace. All Alera Clients receive free access to AleraHR.

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SUMMARY OF AVAILABLE SERVICES- *continued*

COMPLIANCE SERVICES
• Comprehensive Initial Compliance Gap Analysis
• Ongoing legislative updates including ACA
• Consulting services for ERISA, Section 125/105(h) and ACA
• Compliance Checklist
• DOL Audit Support
• Signature-ready 5500s and e-file to the IRS
• Summary Annual Reports
• Medicare Part D Annual Notice and CMS Reporting Notification
• Mandatory Annual Notices, including Grandfathered or Patient Protection Notices
• HIPAA compliance
• Creation of Summary Plan Descriptions & Summary Material Modifications
• Timely distribution of mandatory documents
• Webinars, live seminars
• Annual discrimination testing

ALERAHR SUPPORT SERVICES
• NYS Sexual Harassment Training
• Healthcare Reform Checklist
• Job Description Builder
• Compliance Guidelines
• Performance Review Tool
• Employee Onboarding Checklist
• HR Compliance Checklist
• Salary Benchmarking
• Employee Termination Guidelines
• White Paper and Webinar Library
• 50-State Employee Handbook Builder
• HR Audit Checklist
• Over 200 online training courses

Some services require an additional charge.